# 0-PREPARING A FILE OR FOLDER IN A "WINDOWS.." COMPUTER FOR SHARING OVER THE LOCAL NETWORK

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#### SUMMARY

Sometimes it is easier to share files or folders inside your Windows.. computer so that other Windows.. or Linux computers that are connected to your local router can share them from inside a File Explorer app. Here is how you can set up this time-saving procedure.

### BIG STEPS FOR SHARING A FILE OR FOLDER

BIG STEP 100:

Turn on "File and Printer Sharing" for the network adapter of the computer

BIG STEP 200:

Locate the "target" file or folder that you want to share inside "File Explorer"

BIG STEP 300: Right click on the "target" file or folder and click on "Properties"

### BIG STEPS FOR SHARING A FILE OR FOLDER (continued) BIG STEP 400:

Click on the "Sharing" tab of the "Properties" dialog box and then click on the "Share" button

BIG STEP 500:

Select "people" (= computers) to share with and select their permission level BIG STEP 600:

Click on the Share button